

Willamette Valley Intergroup Meeting February 19, 2018

7:00 pm

Intergroup Officers and Committee Chairs:

Tonya S. -- Chair
Jerry L. -- Vice-Chair
Cathy C. - Secretary
Celeste -- Treasurer
Laura F. - Central Office Manager
Chris E - Member at Large (absent)
Dot E - Member at Large (absent)
Jane A. - Member at Large

Intergroup Sub Committee Chairs:

Events: Carol N. (absent)
Outreach Coordinator: Vicky P.
Computer Admin: Rick for Feb.
Webmaster: Rick for Feb.
Meeting Schedule Coordinator: Terry F.
District 4 Liaison: Jason G
Soberfest Chair: Mike L.
Phone Coordinator: Ben M. (absent)
H & I: Aaron D. (absent)
Al-Anon: Dianne L (absent)

Opening: After a moment of silence, Tonya read the Serenity Prayer. Brian read the 12 Traditions.

Introductions were made. *Raina-New Rep* for Step of the Month meeting.

Reviewed January 2018 meeting minutes. It was motioned and approved to accept.

TREASURERS REPORT: Celeste provided Monthly Income & Expenses handout. All looks well. There was a donation from the Events Committee from their BINGO event. \$361. Contributed to WVI! We are currently in the black!

OFFICE MANAGERS' REPORT: At Central Office there were 235 contacts made in January 2018, along with 16 Big Books sold. All shifts are covered. Laura will have tables set up with inventory to sell at Soberfest. Laura made inventory purchases to sell at Soberfest and in Central Office.

EVENTS CHAIRPERSON: Carol N was absent. Jane spoke for her and stated the Bingo event was a huge success and the Events Committee donated \$361. to WVI!! The 4 Events for the year are: Java Jive, BINGO, Summer BBQ and Fall Potluck! They have their \$500 needed for start-up money for the next event.

SOBERFEST CHAIR: Mike handed out the Soberfest programs. He had no meeting minutes to share. Soberfest is this weekend. Please come! There is a potluck Friday evening at Soberfest along with AA Angels, AA Speaker and an Ice Cream Social! Soberfest is at Scottish Rite Temple! All info is available on the website. Mike also handed out information on the Logo submissions for 2019. Not many participated in 2018 Logo Contest.

***There will be NO "There is a Solution" meeting this month, as they will be at Soberfest.

DISTRICT 4 LIAISON: Jason (new): Positions are open! Jason was asking if anyone was bilingual that would be willing help out. Jason passed out the District 4 Annual General Service Pre-Conference Workshop flyer. The flyer will be attached to these meeting minutes. Riley, from Area 58 will be giving a 20 minute presentation of the history of the Grapevine. Should be very interesting.

WEBMASTER/COMPUTER ADMIN: Rick R is covering for Sarah this month. PayPal should be functioning on the website now. He does have some announcements to post.

MEETING SCHEDULE COORDINATOR: Terry says there were 2 meeting updates he recently posted. The new changes will be out 1st of March and on the website.

OUTREACH COORDINATOR: Vicky says she will be visiting meetings beginning this month that do NOT have a representative for their group attending WVI.

NEW BUSINESS: We reviewed the Calendar of Business for February and are on target. WE should review this each month as "new business" for a reminder. Secretary should have draft of By-Law for the Advisory Board Intergroup Committee to share the revision being voted on in March.

OLD BUSINESS: WVI was to have voted for the 1st time last month on the By-Law revision, (identifying each member-at-large with an A, B or C.) WE missed accomplishing that, so will do so tonight. We voted and we approved of the revision. We are to vote in March (for the 2 consecutive months' needed to pass).

GROUP REPORTS

- **KEIZER MONDAY NIGHT STEP STUDY (Jerry):** We study and discuss the 12 steps. Everyone is welcome.
- **PRIMARY PURPOSE (David S):** 6am Monday thru Friday at Salem Alliance Church Annex. This is an open meeting. We rotate the chairperson daily. Subject from daily reflections and/or speakers topic. We celebrate all milestones of recovery. Always hot coffee. Good core group. All welcome.
- **PIONEER GROUP (Sheila R):** Good cookies-excellent recovery. Lots of men and women willing to sponsor.

- *DAILY REPRIEVE (Brian)*: Good regular turnout. Group has decided to do a Group Inventory. Also group is trying to fill positions such as GSR & Secretary.
- *A WAY OUT (Andy D.)*: No change! Still welcome parents with children. Celebrate birthdays with snacks last Monday of the month. Business meetings on last Monday @ 6 pm. 20-30 people each week.
- *CAPITOL DISCUSSION (Brian S.)*: Steady attendance. Tons of sobriety. Good fun. Cake the last Thursday of the month.
- *WAY HOME GROUP (Rick R.)*: Attendance has been falling. Varies-sometimes grows, sometimes drops, meeting is sustaining.
- *MORNING COFFEE KEIZER (Terry F)*: Start your Saturday morning in our 8 am meeting at John Knox Church, situated in the heart of friendly Keizer. Just a half block west of River Rd. on Cummings Lane. Small and friendly.

MEETING ADJOURNED AT 8:00.

02/16/18

Willamette Valley Intergroup Inc.
Monthly Income & Expenses
 January 11 through February 15, 2018

Ordinary Income/Expense	Jan 11 - Feb 15, 18	Jan 1 - Feb 15, 18
Income		
Copier & Computer		
Copier specific donations	2.00	2.00
Usage	1.70	1.70
Total Copier & Computer	3.70	3.70
Events Committe	(361.00)	361.00
Group Contributions		
7 AM Downtown Group	214.17	460.92
Altered Attitudes	50.00	50.00
Childern of Chaos	0.25	0.25
Conscious Contact	50.00	50.00
Daily Reprieve	630.00	630.00
Dallas AA Tues & Thurs	30.00	30.00
Dallas Speaker's Meeting Fri	0.50	0.50
Fresh Brew Group	0.50	0.50
JACKS LaCreole Group	55.00	55.00
Keep it Simple Stayton	0.50	0.50
Morning Coffee Keizer	20.00	20.00
New Frontier	125.00	125.00
Newcomers & Winners	78.35	78.35
Old Guthrie School	0.25	0.25
Pioneer Group	71.00	71.00
Primary Purpose	80.00	80.00
Recovery at Noon	0.25	0.25
Second Chance Group	188.50	188.50
Sisters in Recovery Silverton	0.25	0.25
Snack Pack	0.75	0.75
Sunday Morning BB & Disc Keizer	209.50	209.50
Take The Cotton Out	0.50	0.50
True Colors	0.75	0.75
Unity Group	300.75	300.75
Group Contributions - Other	0.25	0.25
Total Group Contributions	2,107.02	2,353.77
Individual Contributions	377.30	386.25
Interest Income	0.02	0.02
Sales		
book covers	69.00	69.00
literature	756.25	779.00
medallions	500.25	526.25
misc.	25.75	27.05
special order coins	40.00	40.00
stickers	15.00	15.00
Total Sales	1,406.25	1,456.30
Total Income	4,255.29	4,561.04

Bingo Donations

02/16/18

Willamette Valley Intergroup Inc.
Monthly Income & Expenses
 January 11 through February 15, 2018

	<u>Jan 11 - Feb 15, 18</u>	<u>Jan 1 - Feb 15, 18</u>
Gross Profit	4,255.29	4,561.04
Expense		
Inventory Expense		
literature	509.30	509.30
medallions	10.85	10.85
special order coins	8.00	8.00
Total Inventory Expense	528.15	528.15
Office Rent	535.00	535.00
Office Supplies	5.29	5.29
Payroll	1,175.98	1,175.98
Payroll Taxes	1,572.19	1,572.19
Room Rent	76.00	76.00
Shipping	4.00	4.00
Telephone&Internet	125.48	125.48
Total Expense	4,022.09	4,022.09
Net Ordinary Income	233.20	538.95
Net Income	<u>233.20</u>	<u>538.95</u>

Willamette Valley Intergroup Inc.
Bank Account Balances
 As of February 15, 2018

	<u>Feb 15, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	3,990.13
Petty Cash	40.00
Prudent Reserve/Savin...	3,469.58
Total Checking/Savings	7,499.71
Total Current Assets	7,499.71
TOTAL ASSETS	<u>7,499.71</u>
LIABILITIES & EQUITY	0.00

Willamette Valley

Intergroup Calendar of Business

(Created January 18, 2011)
Updated December 27, 2017

JANUARY

- Voting for Open Intergroup Positions
- Advisory Board to present New Year's Budget at the Intergroup meeting
- Form 940 Employers Annual Un-employment Tax Return due January 31st to IRS/Social Security
- W-2 & Tax statements due to Employees
- Form OQ-xxxx quarterly report (4th quarter) deadline January 31st to Oregon Department of Revenue
- Form 941 Employees Quarterly Tax Return for 4th quarter of previous year due January 31st to IRS
- Central Office prepare for manning a table at Soberfest

FEBRUARY

- W- & W-3 Transmittal of Wages due to IRS/Social Security deadline February 28th (March 31st if filing electronically)
- Form WR or Annual Withholding Tax Reconciliation Report February 28th to Department of Revenue
- Advisory Board reviews bylaws to verify all the changes voted on the previous year have been included
- Quarterly Report prepared for February Area Assembly
- SOBERFEST 2-DAY CONFERENCE

MARCH

- Presentation of the annual update of WVI Bylaws for review by membership

APRIL

- Form 941 Employers Quarterly Federal Tax Return (1st Quarter) to IRS by April 30th
- Renew Domain Name for Internet Address
- Form CT – 12 by Fiscal year to Oregon Justice Department - *Deadline May 15th – moved per Jane A. (5/11/12)
- Form OQ-xxxx Quarterly Tax Report (1st quarter) due to Department of Revenue by April 30th
- First vote of changes to Bylaws (if necessary)
- Advisory board to meet with newly-elected Soberfest Treasurer and discuss agreement on reporting financials to Central Office manager

May

- Form 990EZ or 990 Short Form Return of Organization Exempt from Income Tax to IRS by May 15th
- RENT INCREASE on Central Office Lease?
- Second vote of changes to bylaws (necessary if first vote)
- Quarterly Report prepared for May Area Assembly

June

July

- Form OQ-xxxx Quarterly Tax Report (2nd Quarter) to Dept of Revenue due July 31st
- Form 941 Employers Federal Tax Return (2nd Quarter) to IRS by July 31st
- Central Office prepare for manning a table at Ladies Luncheon

August

- Liability Insurance Renewed

September

- Start election process
- Quarterly report prepared for September Area Assembly

October

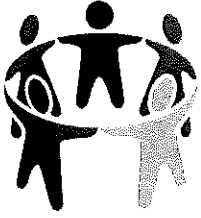
- Nominations accepted for open intergroup positions
- Form OQ-xxxx Quarterly Tax Report (2nd quarter) to Dept. of Revenue due October 31st
- Form 941 Employers Quarterly Federal Tax Return (3rd quarter to IRS by Oct 31st
- Corporate name registration due to Secretary of State Corporation Division by November 1st
- Central Office Manager to present a rough draft of the upcoming Budget to Advisory Board & Intergroup Committee's

November

- Nominations accepted for open intergroup positions
- Review the next year's budget by the advisory board
- Review WVI Office Manager's salary status
- Quarterly Report prepared for November Area Assembly

December

- Voting for open intergroup positions
- Advisory board to complete the new year's budget



All AA members are Invited!

**District 4 is hosting the Annual General Service
Pre-Conference Workshop**

Every March, following the February Quarterly Assembly, each District in Oregon Area 58 receives a topic that will be addressed at the General Service Conference in New York in April. Our Oregon Area 58 Delegate, Vera F., will receive input from every District via these pre-conference workshops. The voice of your home group will be heard at this work-shop! A.A. needs and wants your input. Everyone's voice matters!

Join Us for Good Food and Company

March 17th 2018, at 12:30

First Christian Church, 685 Marion St. NE, Salem 97301

2 flyers



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